

Official Proceedings

August 1, 2017
8:00 am

Chairman Elkin called the meeting of the Stark County Board of Commissioners to order. All members present.

Agenda

Chairman Elkin asked for any additions or deletions to the agenda. Social Services parking lot and air conditioning, truck permitting, Stark County Fair, and cancelled checks were added to the agenda.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To approve the agenda as presented with the additions.

DISPOSITION: Motion carried

Minutes

The minutes of the July 6, 2017 Board of County Commissioners regular and special meetings were presented.

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Zander

To approve the minutes of the July 6, 2017 Board of County Commission regular and special minutes as presented.

DISPOSITION: Motion carried

Accounts Payable

A bill from The Law Concrete was presented for the Social Service's building.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To pay the presented bill out of the Capital Improvement fund.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Ms. Haag presented an annual bill for upgrades of the Tyler Technologies software in the amount of \$10,828.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Hoff

To approve the presented bill pending the State Attorney's review.

DISPOSITION: Roll call vote. All voted aye. Motion carried

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Zander

To approve the accounts payable with the supplement as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

General: \$594,292.63;

10 Mil: \$247,712.55;

County Road: \$350,835.76;

Highway Tax Distribution: \$162,282.77;

Social Welfare: \$291,369.58;

Capital Improvement: \$398,451.08;

County Jail: \$107,553.86;

Emergency: \$6,899.70;

VSO Fund: \$10,162.49;

County Agent: \$7,846.17;

Weed Control: \$49,681.16;

9-1-1: \$24,237.00;

Adult Education: \$273.00;

Domestic Violence: \$805.00;

Traf Safety PHSPOP Grant: \$1,536.69;

Security Reimb: \$273.80;

SW Victim Witness Program: \$7,848.32;

DVRCC: \$590.00;

Preservation: \$265.00;

State Reimbursements: \$225.00;

Siren Contingency: \$4,194.00;

24/7 Fund: \$5,603.50;

Other Reimbursements: \$6,823.11;

BCI Asset Forfeiture: \$7,171.47;

Judgment Execution: \$2,481.47;

BCI-Task Force: \$2,249.44;

Jag Grant: \$3,750.00;

911 Equipment: \$21,523.28;

Sheriff Oestreich

Major Moser provided the Sheriff's Department monthly report which included the following:

- 187 criminal papers were received and 134 were served;
- The arrest tally included 76 accidents, 158 stops, 33 citations, and 5 warnings;
- The Sheriff Sales and foreclosures received 3 executions, 1 Sheriff Sales, and revenue of \$590.40;
- 156 civil papers were received and 111 were served;
- Transports included 27 criminal, 15 daily court, 2 medical, 10 mental health, and 1 juvenile;
- The truck reg. program had a total of \$40 in fines and \$60,018.07 in permits;
- The 24/7 program had a total of \$2,793 in revenue.

Out of state travel was requested for August 21-25 for the MOCIC conference in Green Bay, Wisconsin for four deputies.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Zander

To approve the out of state travel request as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Road Superintendent - Al Heiser

Mr. Heiser provided his monthly report which included paving of subdivisions, bridge inspections, and the Courthouse parking lot. Mr. Heiser also presented an issue with a 3-ton bridge and advised this would be changed to a low water crossing.

Social Service Parking Lot and HVAC

Commissioner Kuntz received a quote to have the Social Services parking lot sealed and striped for the amount of \$10,056.70.

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Hoff

To accept the bid from Hebron Asphalt as presented to be paid out of capital improvements.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Social Services is having issues with the HVAC system. Commissioner Kuntz received 2 proposals for new HVAC units. A recommendation was made to accept the bid from Temp Right.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Hoff

To accept the bid from Temp Right as presented and be paid out of capital improvements.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Pledge of Assets

Ms. Haag presented the Stark County pledge of assets.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Franchuk

To approve the pledge of assets as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

CH Addition – Maintenance

Discussion was held regarding the current courthouse cleaning staff adding the new addition to the cleaning duties however this would not leave time for the weed control building. As a result the cleaning personnel for other departments will bid the addition of the weed control building and possibly the county shop.

County Engineer – Justin Hyndman

Mr. Hyndman provided the following monthly report:

- Bull Creek Structure Replacement – Schwartz Construction.
- Structure 45-134-03.0 Replacement – Schwartz Construction.
- Green River Bridge Structure 45-123-3.0 Replacement – Proceeding with historical documentation. Stark County needs to sign MOA and send to USACE.
- South Heart Road Widening – Northern Improvement, complete except chip seal.
- Tributary of Thirty Mile Creek Structure Replacement along 99th Ave SW – Proceeding with historical documentation.
- Courthouse Parking Lot – Winn, project to be completed September 1, 2017.
- Plum Creek Structure 45-142-20.0 Replacement – KLJ working on design. Bid date February 9, 2018.
- Structure 45-113-20.0 Replacement – KLJ to pick up environmental and preliminary surveys this summer. Bid date November 9, 2018.
- 112th Ave SW (30th to 32nd) CMC 4521 Grading & Aggregate 2.3 miles – KLJ will complete wetland monitoring to satisfy the USACE. Submitted 2016.
- Mill Levy Revisions – KLJ & Stark County to schedule a meeting to discuss proposed projects and revisions.
- Misc. Paving – NIC Completing miscellaneous paving and should be finished on July 21st.

Discussion was also held regarding sealing of the Enchanted Highway.

Scull

An update to the courthouse expansion project was provided and the plans for the 3rd floor buildout should be completed today.

MOTION BY: Commissioner Zander **SECOND BY:**

To give the building committee authority to select the company for the furniture fixtures.

DISPOSITION: Commissioner Zander withdrew his motion based on additional discussion.

Holly Praus – Sunrise Youth Bureau

Ms. Praus provided an annual report on the Sunrise Youth Bureau and thanked the Commission for their support. Requesting the same funding for 2018 as received in 2017.

Kris Fehr – Best Friends Mentoring

Ms. Fehr provided an annual report on the Best Friends Mentoring program and thanked the Commission for their support. Requesting \$15,000 for the 2018 budget.

Cancelled Checks

Ms. Haag presented checks that have not cleared older than a year in the total amount of \$185.05 and is requesting to cancel those checks.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Hoff

To cancel the outstanding checks as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Imagination Library – Marissa Armstrong

Ms. Armstrong provided an overview of the imagination Library program. Requesting \$10,000 for the 2018 budget.

KLJ GIS Contract

Mr. Fahlsing presented a GIS contract with KLJ. The previous contract for GIS support was cancelled in January. KLJ will bill based on work and the funding is in the budget.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Hoff

To authorize the Chairman to sign the contract as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Emergency Drought Declaration

Mr. Fahlsing advised that to this point there has been no reason for Stark County to declare a drought emergency however he was notified that the Governor will be requesting a federal emergency and therefor for Stark County to be included, we would need to declare. A drought emergency was declared on July 25, 2017 and Mr. Fahlsing is requesting the commission ratify the signature on the declaration.

MOTION BY: Commissioner Hoff **SECOND BY:** Commissioner Kuntz

To ratify the drought emergency declaration from July 25, 2017.

DISPOSITION: Motion carried

MHMP Funding

Mr. Fahlsing presented a letter of commitment for Stark County's regional multi-hazard mitigation plan. This is funded by a federal grant with a 25% local cost share. As this is a four county regional plan Stark County's share will be 6.25% of the local cost which would include cash or in-kind funding.

MOTION BY: Commissioner Kuntz **SECOND BY:** Commissioner Franchuk

To authorize the chairman to sign the letter as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Truck Permitting

Commissioner Franchuk advised that there is an enhanced mapping solution being created for the truck permitting system and funding would be provided from 2.5% of the permit fees.

Sherry Adams – SWDHU

Ms. Adams provided a packet on the 2018 budget. Advised the State has made some cuts to funding that the local health unit will now need to fund. Ms. Adams also reminded the

Commission she needs at least three commissioners to attend the annual meeting August 29th at the Dickinson Elks.

Stark County Fair

Discussion was held regarding the Stark County Fair Association where it was advised that the Fair Association is setup by statute as an independent association. The County Commission has oversight on the accounting as they do receive county funding. They are also subject to open records and open meeting laws and must provide an annual budget to the Stark County Commission. The Commission will request copies of meetings and accounts payable which should be provided monthly and authorize the Stark County Road Department to maintain the fair grounds.

MOTION BY: Commissioner Hoff

SECOND BY: Commissioner Kuntz

To adjourn the meeting.

DISPOSITION: Motion carried

The following Miscellaneous Receipts were filed: General: \$145,902.50; County Road: \$73,216.00; Highway Tax Distribution: \$183,998.54; Social Services: \$108,300.15; Capital Improvement: \$110,876.15; County Agent: \$60.00; Weed Control: \$7,844.85; 911 Revenue: \$36,196.85; Adult Education: \$10.00; Fingerprint Station: \$127.50; Estimated Tax Revenue: \$727.00; Security/Transfer DJS Reimb: \$754.00; Victim Witness: \$1,388.00; Preservation Fee: \$3,189.00; State Reimbursements: \$225.00; 24/7 Fund: \$10,250.00; Other Reimbursements: \$15,110.25; Judgment Execution: \$2,481.47; BCI Task Force: \$41,980.96; 911 Equipment: \$6,387.71;

MOTION BY: Commissioner Franchuk

SECOND BY: Commissioner Kuntz

To adjourn the meeting.

DISPOSITION: Motion carried